**Harsha Namal Udawatte**



**Curriculum Vitae**

[hnudawatte@gmail.com](mailto:hnudawatte@gmail.com)

+94 774472211

496/1, Gedabuwana New Road, Piliyandala.

**Profile:**

Highly motivated individual, who undertake complex assignments, meets tight deadlines and deliver superior performance. Possess practical knowledge in Management & Financial Accounting.

Core competencies include:

* Financial Analysis
* Financial Reporting
* Project Management
* Forecasting
* Statistical Analysis

**Professional Experience:**

* **Finance Executive – Group**

**Walters Bay**

*July 2011 to present*

Responsibilities

* Preparation of monthly management accounts.
* Managing yearend financial audits of the company.
* Managing day to day payments & fund transfers.
* Preparation of budgets & forecasts.
* Preparation of KPI related reports.
* Implementation & monitoring of financial & non – financial controls.
* Assisting in preparing reports for quarterly board meetings & shareholder presentation purposes.
* Monitoring and controlling various projects related expenses.
* **Finance Executive**

**Nildalukannda Teas Private Limited**

*May 2010 to June 2011*

Responsibilities

* Assisting in preparation of monthly management accounts.
* Carrying out monthly bank reconciliations for all company bank accounts.
* Handling BOI (Board of Investment – Sri Lanka) related matters & submission of quarterly & yearly information to BOI.
* Assisting in office administration related work.
* Implementation & monitoring, inventory controlling systems.

**Academic & Professional Qualifications**

* **Completed Managerial level in CIMA.**

(Currently following the Strategic level)

* **Passed G.C.E. Advanced Level (2007)**

**Grades:** 1 B Pass and 2 C Passes

* **Passed G.C.E. Ordinary Level (2004)**

**Grades:** 1 A Pass, 1 B Pass, 4 C Passes and 2 S Passes

**Other Qualifications**

* Diploma in Computerized Accounting.

**Technical Skills**

* Proficient in MS Office Suite.
* Experience in operating Quickbooks Software

**Personal Information**

* Name Harsha Namal Udawatte
* Address: 496/1, Gedabuwana New Road, Piliyandala.
* Date of Birth 21st January 1989 (25 Yrs)
* Gender Male
* Marital Status Single
* Nationality Sri Lankan
* School Attended Mahanama College

**Referees**

* **Mr. Chamil Hathurusinghe**

ACMA, CPA, MSC

Finance Manager

Dilmah MJF

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* **Rev. Wijithpure Wimalarathana**

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